



45/47 HIGH TOWN ROAD · LUTON · LU2 0BW · Tel: 01582 730129 · info@hightownmethodist.org

### HALL HIRING AGREEMENT

This agreement is made on the ..... day of ..... 20... between  
**The Trustees of High Town Methodist Church ('the Trustees')** and **The Hirer:**

<b>Name:</b> ..... <b>Address:</b> ..... <b>Phone no:</b> ..... <b>e-mail:</b> .....
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for the hire of..... on ..... 20....

Purpose of use: .....

Number of people: ..... Event open to the public? .....

HALL	RATE/Hour	FROM:	TO:	No of Hours	COST
1. Front	<b>£20.00</b>				
2. Dining	<b>£18.00</b>				
3. Meeting	<b>£10.00</b>				
4. Church	<b>£25.00</b>				
<b>USE of FACILITIES</b>	The above rates include the use of hot water, kettles, microwave oven, non folding tables and 'general purpose' cutlery or crockery. For extra facilities the hire rates are:				
Oven/Hotplates	<b>£3.00</b>	Per hour			
Dishwasher	<b>£5.00</b>	Per session			
Folding tables	<b>£5.00</b>	Per session			
Piano Front Hall	<b>£10.00</b>	Per session			
	<b>TOTAL</b>				

**I confirm that I have read, understood and agree to the 'Conditions of Hire' provisions and stipulations contained or referred to in the Standard Conditions of Hire. I have also read and will conform to both the Church's Safeguarding Policy and the Fire Safety Procedures.**

Signed: *For the Hirer*.....

*For HTMC* .....